

Amanda Geisler

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269-405-5229

EDUCATION

Bachelor of Arts

Western Michigan University

Major: Strategic Communication- Public Relations

Minor: Business

Expected Graduation April 2025

Kalamazoo, MI

GPA: 3.95

Associate of Arts

Lake Michigan College

General Studies

December 2022

Benton Harbor, MI

EXPERIENCE

Server

Silver Harbor Brewing Company

December 2021 - Current

St. Joseph, MI

- Provide excellent customer service to ensure guest satisfaction.
- Communicate effectively with kitchen staff to prepare and deliver orders according to guest specifications to encourage repeat business.
- Stay calm and organized in a fast-paced environment to guarantee quality service and product for the customer.
- Communicate openly with management to problem solve any performance or guest related conflict that may arise.

Manager

Redamak's

March 2015 – April 2023

New Buffalo, MI

- Communicated openly with staff to make sure performance and service expectations were being met.
- Created orientation and training material for new staff to feel welcome and understand the duties and responsibilities expected of their position.
- Kept a running inventory of food, beverages, and supplies to ensure availability and quality of products to guests.
- Created schedules for multiple different departments to ensure the restaurant was staffed efficiently to provide the best experience for guests.
- Diffused any conflicts with guests to ensure they had a quality experience and would return.

ORGANIZATIONS AND AWARDS

- Member of Western Michigan University's Public Relations Organization
- Tremblay Scholarship Recipient